Overview of APA Manual
Chapter Descriptions

- **Chapter 1: Writing for the Behavioral and Social Sciences**
  Chapter 1 describes the role of ethics in publishing and offers guidance in following best practices for compliance.

- **Chapter 2: Manuscript Structure and Content**
  Chapter 2 defines all parts of a scholarly manuscript, from title to appendix, emphasizing both function and form. It ends with sample papers for users to model.

- **Chapter 3: Writing Clearly and Concisely**
  Chapter 3 offers basic guidance on planning and writing the article. It advises readers on how to organize their thoughts, choose effective words, and describe individuals with accuracy and sensitivity.

- **Chapter 4: The Mechanics of Style**
  Chapter 4 instructs readers on the nuts and bolts of style: punctuation, spelling, capitalization, abbreviations, numbers, and statistics in text. It demonstrates that consistency in their use is key to clear scientific communication.

- **Chapter 5: Displaying Results**
  Chapter 5 describes the effective use of graphic elements in text. It provides readers with guidance on which graphic element is best suited to the data being delivered as well as detailed instruction on table and figure preparation.

- **Chapter 6: Crediting Sources**
  Chapter 6 provides guidance on reference citation. It instructs readers on when and how to cite references in text and on how to construct a reference list that contains everything readers need to locate each source.

- **Chapter 7: Reference Examples**
  Chapter 7 offers a comprehensive set of reference examples for readers to model. It demonstrates the reference components that readers need to locate the work, with an emphasis on electronic sources.

- **Chapter 8: The Publication Process**
  Chapter 8 provides an overview of the journal publishing process. It delineates author and publisher responsibilities in manuscript review, selection, and preparation.